

REGULAR MONTHLY MEETING

Minutes for

6:30 pm

Bill Miners, Chair

Frank Hill

Harry Sampson

Rich Taylor

Nick Visser

Cristal Jordan, Town Administrator

Bill Miners brought the meeting to order at 6:30pm

Public Comment – None

Approval of the minutes from May 7, 2008

Harry Sampson made a motion to approve the minutes from the May 7, 2008 meeting.

Frank Hill 2nd.

Vote

Aye – All in Favor

Nay - 0

Motion Carried

Action Items

1. **Dean Geracimos – South Village Extension-** Rich Taylor made a motion to approve the final site plan for South Village Extension on the condition that the following items have in fact been permitted: water/sewer, landscaping, storm water management and grading, roads and storm drains, state highway administration, erosion and sediment plan; along with bonds being posted for county, state and public works. Frank Hill 2nd.

Vote

Aye – All in Favor

Nay – 0

Motion Carried

- 2. Dean Geracimos – Bridge Point Town Homes** – Harry Sampson made the motion to approve the final major sub division to Bridge Point Town Homes contingent on the plans reviewed by Chris Rogers from URS and he (Chris) gets back to us (P&Z) next week (seven days) with his comments, to assure consistency with the preliminary plan. Nick Visser 2nd.

Vote

Aye – All in Favor

Nay – 0

Motion Carried

- 3. Fredrick T. Craig, Jr. 309 Lock St. – Replacing existing wire fence with 6’ high PVC stockade fence per sketch attached. Bisect yard with 4’ chain link fence and along wall with 4’ decorative fence.**

Frank Hill made the motion to approve the application with the resolution of 6’ high fence to back of the building. Rich Taylor 2nd.

Vote
Aye – All in Favor
Nay – 0
Motion Carried

- 4. Paul Johnston 406 Biddle St -placement of 8x10 shed – portable, non-permanent.**

Permit not needed – under 100 square ft and is portable.

- 5. Chesapeake Inn Restaurant – Red Stripe Beer signed installed on the Tiki Bar - wooded**
Sign is not in compliance, Chesapeake Inn will removed signs.

- 6. Jennifer Jones 200 Bohemia Ave – 24”x60” sign. Historic has approved.**

Nick Visser made a motion to approve the sign for Jennifer Jones. Harry Sampson 2nd.

Vote
Aye – All in Favor
Nay – 0
Motion carried.

- 7. C&D Canal House 201 Bank Street.**

- A. Install new windows and door on lower and for upper floor.**

Harry Sampson made the motion to accept Permit#110807-G contingent upon getting the required contractor number and certificate of insurance along with noted special conditions on the original permit, ‘any structural modification will require an amendment to this application and a permit from the county’.

Nick Visser 2nd.

Vote
Aye – All in favor
Nay – 0
Motion carried.

- B. Frame up and complete office addition over old trash compactor. Close up overhead door area with 8” block and 3-0-7-0 hallow metal door.**

Rich Taylor made the motion to accept Permit#110807-H contingent upon getting the required contractor number and certificate of insurance along with noted special condition on the original permit, ‘county permit is required’. Harry Sampson 2nd.

Vote
Aye – All in favor
Nay – 0
Motion carried.

C. Rebuild masonry wall and foundation for generator and electrical entrance service.

Frank Hill made the motion to accept Permit#110807-I contingent upon getting the required contractor number and certificate of insurance along with noted special conditions on the original permit, 'Design & installation must meet requirements of all government agencies (i.e. MDE – Flood Plain management, Critical Area). County electrical permit is required before start of installation; flood plain certification after completion.' Rich Taylor 2nd.

Vote **Aye – All in favor**
 Nay – 0
 Motion carried.

D. Install new gas propane tanks east side of building to be anchored down by steel straps and 8” base (flood plain).

Work is already complete. Permit#120707-C. No action is needed.

E. Install roof framing and roofing on south side with “A” frames as to plan

Harry Sampson made a motion to accept Permit#120707-D contingent upon getting the required contractor number and certificate of insurance, along with noted special condition on the original permit, 'Applicant must obtain the appropriate permits from county'. Nick Visser 2nd.

Vote **Aye – All in favor**
 Nay – 0
 Motion carried.

F. Install cantilevered veranda deck on 2nd floor south, west, and east sides of building with 2 fire escapes as to plan.

Rich Taylor made a motion to accept Permit#120707-E contingent upon getting the required contractor number and certificate of insurance along with the noted special condition on the original permit, 'Applicant must obtain the appropriate permits from County'. Harry Sampson 2nd.

Vote **Aye – All in favor**
 Nay – 0
 Motion carried.

G. Remove and replace HVAC units on the roof as to plans submitted Sheet M-1

Nick Visser made a motion to accept permit#120707-F contingent upon getting the required contractor number and certificate of insurance along with the noted special condition, that 'Applicant must obtain the appropriate permits from the county (structural, mechanical, electrical and plumbing).' Frank Hill 2nd.

Vote **Aye – All in favor**
 Nay – 0
 Motion carried.

H. New 6” sanitary sewer emergency holding tank 1,500 gallon.

This permit (030608-B) needs a new application.

I. Install 3x 2,000 gal septic tanks, per site plan for marina sewage pumpout.

This application is being tabled until the next meeting.

J. Build new portico at 18’6” out from existing curb lin, matching same “A” type roof over entrance. Permit#120707-A

Tabled until next meeting because of the size change.

K. Remove old roof structure at front entrance and install new “A” type roof and build handicap ramps, new concrete and stairs.

Harry Sampson made a motion to accept permit#120707-B contingent upon getting the required contractor number and certificate of insurance along with the noted special condition ‘Applicant must obtain appropriate construction permits from county and must meet ADA requirements. Frank Hill 2nd.

Vote
Aye – All in favor
Nay – 0
Motion carried.

L. Stucco exterior of building, rear wall and entire west wall, including office addition. Also lower floor masonry wall at east side at electrical panels.

Rich Taylor made a motion to accept this application as maintenance. Nick Visser 2nd.

Vote
Aye – All in favor
Nay – 0
Motion carried.

Going forward, it’s been request again that Planning and Zoning receive a complete and detailed concept plan before any new permits will be allowed.

The new fee schedule will be present in the first session of the new Town Council in July.

Nick Visser made the motion to adjourn. 2nd by Frank Hill.

Vote
Aye – All in favor
Nay – 0
Motion carried.